

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**February 13, 2013**

Mapping room, 1 Main St, Upton, MA 01568

Chairman Charles Marsden, Assessor Glenn Fowler, Assessor  
Teresa Ambrosino, Department Coordinator, Tracey Tardy

1 The meeting was called to order at 6:30 p.m.

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3 Attendees: Chairman Charles Marsden, Glenn Fowler, Teresa Ambrosino, Tracey Tardy

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5 The Board accepted the meeting minutes from 2/6/13

6

7 Assessors Fowler and Ambrosino went to do a site visit of 5 Colonial Dr. Upon their return they  
8 discussed that the value of the finished basement should stay as is and was of excellent quality  
9 and condition and agreed that the value should remain as is.

10

11 The Board approved 1 real estate abatement application and denied 6. The signed off on 1 real  
12 estate abatement certificate and 1 denial letter.

13

14 Approved vouchers

15

16 Reviewed Mail

17

18 Reviewed January deeds

19

20 The 8:00 meeting with FinCom had been cancelled and was rescheduled for March 6<sup>th</sup> @ 7:30

21

22 4 abutters lists where approved

23

24 The Board discussed how lots for subdivisions should not be released until all taxes, fines and  
25 fees are paid and requested to have the Assistant check to see if the Planning Board, Zoning,  
26 BOS and Code Enforcement have any procedure in place to check with the Treasurer/ Collectors  
27 office before issuing or releasing any permits, licenses or lots. Per chapter 40 section 57 and  
28 check with the Town Clerk to see if the town has accepted that section.

29

30 Assessor Fowler reviewed what he a learned at the Certification meeting that he attended with  
31 the State and regulation changes to public disclosures.

32

33 Chairman Marsden called and left a message with Mr. & Mrs. Collin pertaining to the real estate  
34 abatement application and explained that the square footage our records show was less than what  
35 they stated on the application and the Board is not sure why they are asking for an abatement.  
36 He requested that they contact the office to provide further information as to what the request is  
37 for.

38

39 Meeting was adjourned @ 8:35 p.m.

40 Respectfully Submitted,

41

42 Tracey Tardy, Department Coordinator